



CALL FOR APPLICATION FOR BASIC TECHNICIAN CERTIFICATE, ORDINARY DIPLOMA, BACHELOR DEGREE PROGRAMMES FOR SEPTEMBER INTAKE ACADEMIC YEAR 2021/2022

The Director of the Institute of Public Administration Zanzibar (IPA) invites all eligible Students to apply for admission in Ordinary Diploma and Bachelor Degree programmes for September intake, 2021/2022 academic year.

S/N	Program Name (Award)	Admission Requirements	Program Duration (Yrs)	Admission Capacity	Annual Tuition Fees
1.	Ordinary Diploma in Business Information Technology	Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) Passes in non-religious Subjects	3	100	Local Fee: TSH. 850,000/=
		Holders of Basic Technician Certificate (NTA Level 4) in Business Information Technology, Information Technology, Computer Sciences/Engineering OR Advanced Certificate of Secondary Education Examination (ACSEE) with at least one Principal Pass and one Subsidiary in principal subjects.	2	100	

2.	Ordinary Diploma in Business Management	<p> Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) Passes in non-religious subjects</p>	3	100	Local Fee: TSH. 850,000/=
		<p> Holders of Basic Technician Certificate (NTA Level 4) in Business Administration, Finance and Banking, Insurance, Economics, Accounting, Information Technology, Marketing OR Advanced Certificate of Secondary Education Examination with at least one Principal pass and one subsidiary pass in principal subjects.</p>	2	100	
3.	Ordinary Diploma in Development Planning	<p> Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) Passes in non-religious Subjects</p>	3	100	Local Fee: TSH. 800,000/=

		Holders of Basic Technician Certificate (NTA Level 4) in Development Administration and Management, Rural Development Planning, Local Government Administration, Public Administration, Business Administration, Community Development OR Advanced Certificate of Secondary Examination with at least one Principal pass and one Subsidiary.	2	100	
4.	Ordinary Diploma in Economic and Finance	Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) passes in non-religious Subjects.	3	100	Local Fee: TSH. 850,000/=
		Holders of Basic Technician Certificate (NTA Level 4) in Economic and Finance, Business Administration, Accountancy, Marketing and Procurement and Supply OR Advanced Certificate of Secondary Examination (ACSEE) with at least one Principal pass and one Subsidiary.	2	100	
5.	Ordinary Diploma in Human Resource Management	Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) passes in non-religious subjects	3	70	Local Fee: TSH. 800,000/=

		Holders of Basic Technician certificate (NTA Level 4) in Human Resource management, Public Administration, Local Government Administration, Development Planning, Public Relation, OR Advanced Certificate of Secondary Education Examination (ACSEE) with at least one Principal pass and one Subsidiary.	2	50	
6.	Ordinary Diploma in International Relations and Diplomacy	Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) passes in non-religious subjects	3	100	Local Fee: TSH. 800,000/=
		Holders of Basic Technician certificate (NTA Level 4) in International Relations and Diplomacy, Public Relation, Records and Archieve Management OR Advanced Certificate of Secondary Education Examination with one Principal Pass and one Subsidiary.	2	100	
7.	Ordinary Diploma in Local Government Administration	Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) Passes in non-religious Subjects	3	100	Local Fee: TSH. 800,000/=

		Holders of Basic Technician Certificate (NTA Level 4) in Local Government Administration, Human Resources Management, Development Planning, Public Administration, Public Relations OR Advanced Certificate of Secondary Education Examination (ACSEE) with at least one Principal pass and Subsidiary Pass in principal subjects.	2	100	
8.	Ordinary Diploma in Procurement and Supply	Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) passes in non-religious subjects	3	80	Local Fee: TSH. 800,000/=
		Holders of Basic Technician Certificate (NTA Level 4) in Procurement and Supply, Logistics, Clearing and Forwarding, Transportation OR Advanced Certificate in Secondary Education (ACSEE) with at least One principal pass and one Subsidiary.	2	80	
9.	Ordinary Diploma in Public Administration	Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) Passes in non-religious Subjects,	3	70	Local Fee: TSH. 800,000/=

		Holders of Basic Technician Certificate (NTA Level 4) in Public Administration, Human Resource Management OR Advanced Certificate of Secondary Education(ACSEE) with at least one Principal pass and one subsidiary in principal subjects.	2	70	
10.	Ordinary Diploma in Public Relation	Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) passes in non-religious subjects	3	80	Local Fee: TSH. 800,000/=
		Holder of Basic Technician Certificate (NTA Level 4) in Public Relation, International Relation, Marketing OR Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal pass and subsidiary.	2	80	
11.	Ordinary Diploma in Public Service Management	Holders of Certificate of Secondary Education Examination (CSEE)	3	40	Local Fee: TSH. 800,000/=
		with at least Four (4) passes in non-religious subjects			
		Holders of Basic Technician Certificate (NTA Level 4) in Public Service Management OR Advanced Certificate of Secondary Education Examination (ACSEE) with at least one Principal pass and subsidiary.	2	50	

12.	Ordinary Diploma in Records and Archives Management	Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) passes in non-religious subjects	3	100	Local Fee: TSH. 800,000/=
		Holder of Basic Technician Certificate (NTA Level 4) in Records Management, Library and Information Science OR Advanced certificate of Secondary Education Examination (ACSEE) with at least one principal pass and one subsidiary.	2	100	
13.	Ordinary Diploma in Secretarial Studies	Holders of Certificate of Secondary Education Examination (CSEE) with at least Four (4) passes in non-religious subjects	3	100	Local Fee: TSH. 800,000/=
		Holders of Basic Technician Certificate (NTA Level 4) in Secretarial Studies OR Advanced Certificate of Secondary Education Examination (ACSEE) with at least one principal pass and subsidiary.	2	100	

HOW TO APPLY

A: IPA ADMISSION SYSTEM

1. Applicants should apply directly on website www.ipa.ac.tz
2. Click Online Admission
3. Fill the Online Application Form, select your programme choice and submit your application

B: APPLICATION FORM

1. Application form are available at IPA Tunguu Campus

2. This application form has to be fully completed and attached with copies of Birth Certificate, Copies of School and/or College ACADEMIC Certificates/Transcripts.

- Application fee of 15,000/= Tanzania shillings for both Online and Application form should be paid through IPA Account at Peoples' Bank of Zanzibar Account No **0404300000**, Account Name **Chuo cha Utawala wa Umma**

Deadline for application is **14th August**, 2021 for the **First Application Round**.

For more information visit our website www.ipa.ac.tz or email us through info@ipa.ac.tz or contact IPA admission Office, Tunguu - Zanzibar or call us on **0777422211, 0777480751, 0777459992,0758234949, 0773381755, 0773319161**.

Pemba branch: 0777430397, 0777853125