

CERTIFICATE IN RECORDS AND ARCHIVERS MANAGEMENT CRM I

The Institute of Public Administration

R 7, R 1, R 2, R 3, R 4, R 6, R 8, R 9, R 10, R 11, R 12, R14, R15, R 5, R 13

	1 07:30 - 08:25	2 08:25 - 09:20	3 09:20 - 10:15	4 10:15 - 11:10	5 11:10 - 12:05	6 12:10 - 01:10	7 01:10 - 02:05	8 02:05 - 03:00	9 03:00 - 03:55	10 04:05 - 05:00
Mo										
Tu					CRM I/CHRM II R 2 GENERAL STUDIES Ms: MWAMVUA	CRM I R 2 INTRODUCTION TO RECORDS AND ARCHIVES MANAGEMENT MWANAASHA	CRM I/CHRM I R 7 COMMUNICATION SKILLS Mr: MATTAR	CRM I/CHRM I R 7 COMMUNICATION SKILLS Mr: MATTAR		
We					CRM I R 7 BASIC MATHEMATICS MOHD KH	CRM I R 4 BASIC MATHEMATICS MOHD KH	CRM I R 7 INFORMATION IN SOCIETY Mr: HASSAN I		CRM I R 7 OFFICE ORGANISATION Ms: MWAMVUA	CRM I R 7 OFFICE ORGANISATION Ms: MWAMVUA
Th					CRM I R 10 OFFICE ORGANISATION Ms: MWAMVUA	CRM I R 7 INTRODUCTION TO RECORDS AND ARCHIVES MANAGEMENT MWANAASHA	CRM I R 7 INTRODUCTION TO RECORDS AND ARCHIVES MANAGEMENT MWANAASHA			
Fr						CRM I/CHRM I HALL 1 GENERAL STUDIES Ms: MWAMVUA	CRM I/CHRM I HALL 1 GENERAL STUDIES Ms: MWAMVUA	CRM I/CHRM I R 7 COMMUNICATION SKILLS Mr: MATTAR	CRM I R 6 INFORMATION IN SOCIETY Mr: HASSAN I	

CERTIFICATE IN RECORDS MANAGEMENT-CRM II

Head teacher : MWAMVUA ALI YAHYA

The Institute of Public Administration

R 8, R 1, R 2, R 3, R 4, R 6, R 7, R 9, R 10, R 11, R 12, R14, R15, R 5, R 13

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Mo						CRM II R 8 REGISTRY MANAGEMENT Mr: HASSAN I	CRM II R 8 INTRODUCTION TO PERSONAL AND INTERPERSONAL SKILLS MWANAASHA	CRM II R 8 INTRODUCTION TO PERSONAL AND INTERPERSONAL SKILLS MWANAASHA		
Tu				CRM II LAB 1 BASIC COMPUTER APPLICATION Mr: Mussa	CRM II LAB 1 BASIC COMPUTER APPLICATION Mr: Mussa	CRM II R 8 INTRODUCTION TO CONSERVATION OF RECORDS AND ARCHIVAL MATERIALS FATMA	CRM II R 8 INTRODUCTION TO CONSERVATION OF RECORDS AND ARCHIVAL MATERIALS FATMA	CRM II R 8 INTRODUCTION TO ARCHIVES MANAGEMENT Ms: MWAMVUA		
We					CRM II R 8 INTRODUCTION TO CONSERVATION OF RECORDS AND ARCHIVAL MATERIALS FATMA	CRM II R 8 INTRODUCTION TO ARCHIVES MANAGEMENT Ms: MWAMVUA	CRM II R 8 INTRODUCTION TO ARCHIVES MANAGEMENT Ms: MWAMVUA	CRM II LAB 2 BASIC COMPUTER APPLICATION Mr: Mussa		
Th										
Fr						CRM II R 8 REGISTRY MANAGEMENT Mr: HASSAN I	CRM II R 8 REGISTRY MANAGEMENT Mr: HASSAN I		CRM II R 3 INTRODUCTION TO PERSONAL AND INTERPERSONAL SKILLS MWANAASHA	