

**THE INSTITUTE OF PUBLIC ADMINISTRATION (IPA) - ZANZIBAR
NAME OF THE TECHNICAL INSTITUTE**

**DEPARTMENT OF ARTS AND SOCIAL SCIENCES
NAME OF DEPARTMENT**

Overall Summary of Results

NTA Level 4 Field of Study : Certificate in Secretarial Studies

Year of Study 2017 / 2018

Semester 2

Date of Results Submission

Weight: CA 40

Weight: SE 60

Module Title	TYPEWRITING STAGE II	COMMUNICATION SKILLS II	COMPUTER APPLICATION	OFFICE PRACTICE II	SHORTHAND SPEED	HATIMKATO KASI	Remarks
Module Code	CSS4201	CSS4202	CSS4203	CSS4204	CSS4205	CSS4206	
Module Credit	10	5	15	10	11	9	
Max. Marks	GD	GD	GD	GD	GD	GD	
EXAMINATION NUMBER							
IPA/CSS 2.07/18/001	B	A	A	A	F	B	1 SUPP
IPA/CSS 2.07/18/002	C	A	A	A	F	B	1 SUPP
IPA/CSS 2.07/18/003	F	B	C	C	F	F	3 SUPP
IPA/CSS 2.07/18/004	B	C	A	C	C	C	PASS
IPA/CSS 2.07/18/005	B	B	B	C	F	F	2 SUPP
IPA/CSS 2.07/18/006	F	C	A	B	C	B	1 SUPP