

**THE INSTITUTE OF PUBLIC ADMINISTRATION (IPA) - ZANZIBAR  
NAME OF THE TECHNICAL INSTITUTE**

**DEPARTMENT OF ARTS AND SOCIAL SCIENCES  
NAME OF DEPARTMENT**

**Overall Summary of Results**

**NTA Level 4      Field of Study : Certificate in Secretarial Studies**

**Year of Study 2017**

**Semester 1**

**Date of Results Submission**

**Weight: CA 40**

**Weight: SE 60**

<b>Module Title</b>	<b>COMMUNICATION SKILLS I</b>	<b>INTRODUCTION TO COMPUTER</b>	<b>OFFICE PRACTICEE</b>	<b>SHORTHAND STAGE I</b>	<b>HATIMKATO NADHARIA</b>	<b>GENERAL STUDIES</b>	<b>Remarks</b>
<b>Module Code</b>	<b>CSS4102</b>	<b>CSS4103</b>	<b>CSS 4104</b>	<b>CSS 4105</b>	<b>CSS4106</b>	<b>CSS4107</b>	
<b>Max. Marks</b>	<b>GD</b>	<b>GD</b>	<b>GD</b>	<b>GD</b>	<b>GD</b>	<b>GD</b>	
<b>EXAMINATION NUMBER</b>							
IPA/CSS 1.10/17/001	<b>A</b>	<b>B</b>	<b>B</b>	<b>A</b>	<b>B</b>	<b>B</b>	PASS
IPA/CSS 1.10/17/002	<b>B+</b>	<b>B</b>	<b>B</b>	<b>B</b>	<b>C</b>	<b>B</b>	PASS
IPA/CSS 1.10/17/003	<b>A</b>	<b>A</b>	<b>B+</b>	<b>A</b>	<b>A</b>	<b>A</b>	PASS
IPA/CSS 1.10/17/004	<b>A</b>	<b>A</b>	<b>B+</b>	<b>B</b>	<b>C</b>	<b>A</b>	PASS
IPA/CSS 1.10/17/005	<b>A</b>	<b>A</b>	<b>A</b>	<b>A</b>	<b>B+</b>	<b>A</b>	PASS
IPA/CSS 1.10/17/006	<b>A</b>	<b>A</b>	<b>C</b>	<b>B</b>	<b>A</b>	<b>B</b>	PASS
IPA/CSS 1.10/17/007	<b>A</b>	<b>A</b>	<b>A</b>	<b>B+</b>	<b>B+</b>	<b>A</b>	PASS
IPA/CSS 1.10/17/008	<b>A</b>	<b>B+</b>	<b>B</b>	<b>B</b>	<b>C</b>	<b>B</b>	PASS
IPA/CSS 1.10/17/009	<b>A</b>	<b>A</b>	<b>C</b>	<b>F</b>	<b>C</b>	<b>C</b>	1 SUPP
IPA/CSS 1.10/17/010	<b>B</b>	<b>B</b>	<b>F</b>	<b>B</b>	<b>B</b>	<b>B</b>	1 SUPP
IPA/CSS 1.10/17/011	<b>B+</b>	<b>B</b>	<b>B+</b>	<b>A</b>	<b>B</b>	<b>B</b>	PASS

IPA/CSS 1.10/17/012	<b>A</b>	<b>B+</b>	<b>F</b>	<b>C</b>	<b>F</b>	<b>B</b>	2 SUPP
IPA/CSS 1.10/17/013	<b>A</b>	<b>B+</b>	<b>A</b>	<b>A</b>	<b>C</b>	<b>B</b>	PASS
IPA/CSS 1.10/17/016	<b>A</b>	<b>B</b>	<b>C</b>	<b>F</b>	<b>C</b>	<b>B</b>	1 SUPP
IPA/CSS 1.10/17/017	<b>B+</b>	<b>B</b>	<b>C</b>	<b>F</b>	<b>F</b>	<b>F</b>	3 SUPP
IPA/CSS 1.10/17/018	<b>B+</b>	<b>C</b>	<b>C</b>	<b>F</b>	<b>F</b>	<b>F</b>	3 SUPP