

**THE INSTITUTE OF PUBLIC ADMINISTRATION (IPA) - ZANZIBAR**  
**NAME OF THE TECHNICAL INSTITUTE**

**DEPARTMENT OF ARTS AND SOCIAL SCIENCES**  
**NAME OF DEPARTMENT**

**Overall Summary of Results**

**NTA Level 4      Field of Study : Certificate in Secreterial Studies**

**Year of Study 2017 / 2018**

**Semester 1**

**Date of Results Submission**

**Weight: CA 40**

**Weight: SE 60**

<b>Module Title</b>	<b>TYPING STAGE I</b>	<b>COMMUNICATION SKILLS I</b>	<b>INTRODUCTION TO COMPUTER</b>	<b>OFFICE PRACTICEE</b>	<b>SHORTHAND STAGE I</b>	<b>HATIMKATO NADHARIA</b>	<b>GENERAL STUDIES</b>	<b>Remarks</b>
<b>Module Code</b>	<b>CSS4101</b>	<b>CSS4102</b>	<b>CSS4103</b>	<b>CSS4104</b>	<b>CSS4105</b>	<b>CSS4106</b>	<b>CSS4107</b>	
<b>Module Credit</b>								
<b>Max. Marks</b>	<b>GD</b>	<b>GD</b>	<b>GD</b>	<b>GD</b>	<b>GD</b>	<b>GD</b>	<b>GD</b>	
<b>EXAMINATION NUMBER</b>								
<b>IPA/CSS 1.07/18/001</b>	<b>A</b>	<b>F</b>	<b>C</b>	<b>A</b>	<b>A</b>	<b>A</b>	<b>C</b>	<b>1 SUPP</b>
<b>IPA/CSS 1.07/18/005</b>	<b>B</b>	<b>C</b>	<b>A</b>	<b>A</b>	<b>A</b>	<b>C</b>	<b>B</b>	<b>PASS</b>
<b>IPA/CSS 1.07/18/006</b>	<b>B</b>	<b>C</b>	<b>B</b>	<b>B</b>	<b>A</b>	<b>B</b>	<b>B</b>	<b>PASS</b>
<b>IPA/CSS 1.07/18/007</b>	<b>C</b>	<b>C</b>	<b>C</b>	<b>A</b>	<b>C</b>	<b>C</b>	<b>B</b>	<b>PASS</b>
<b>IPA/CSS 1.07/18/008</b>	<b>A</b>	<b>B</b>	<b>B</b>	<b>B</b>	<b>A</b>	<b>C</b>	<b>A</b>	<b>PASS</b>
<b>IPA/CSS 1.07/18/009</b>	<b>A</b>	<b>C</b>	<b>B</b>	<b>B</b>	<b>B</b>	<b>C</b>	<b>A</b>	<b>PASS</b>
<b>IPA/CSS 1.07/18/010</b>	<b>A</b>	<b>C</b>	<b>B</b>	<b>A</b>	<b>A</b>	<b>A</b>	<b>B</b>	<b>PASS</b>
<b>IPA/CSS 1.07/18/012</b>	<b>A</b>	<b>C</b>	<b>C</b>	<b>B</b>	<b>A</b>	<b>A</b>	<b>C</b>	<b>PASS</b>